



Introduction to Leadership Skills for Troops

Module 2 – Tools of the Trade
October 2024 Santa Fe Webeloree





Module Two – Tools of the Trade

- Communication
- Planning
- Teaching EDGE



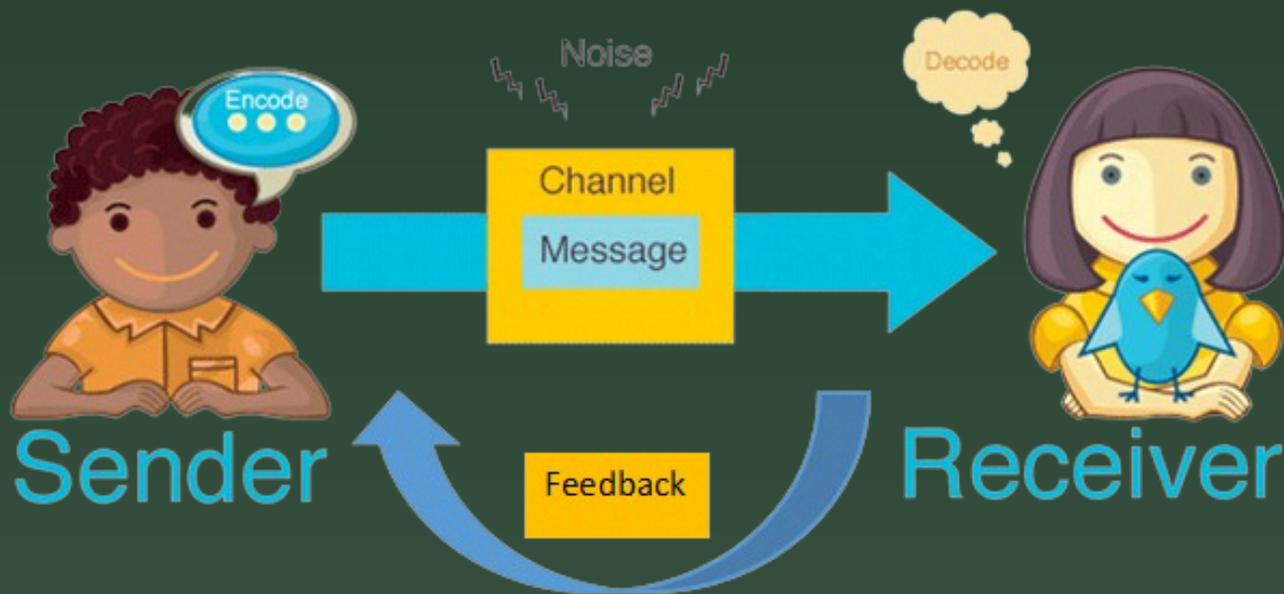
E	Explain
D	Demonstrate
G	Guide
E	Enable



Communication

- Three Parts

- Sender
- Message
- Receiver



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Communication

LET'S PLAY A GAME



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Communication

- Listening is one of the most important skills a person can learn.
- Active listening can involve repeating or reiterating what you've heard back to the speaker.
- A good rule of thumb is to try to listen twice as much as you talk.
- Confirm receipt of your message.
- If you are the receiver, ask questions. If you are the sender, encourage the receivers to ask questions until they are clear.



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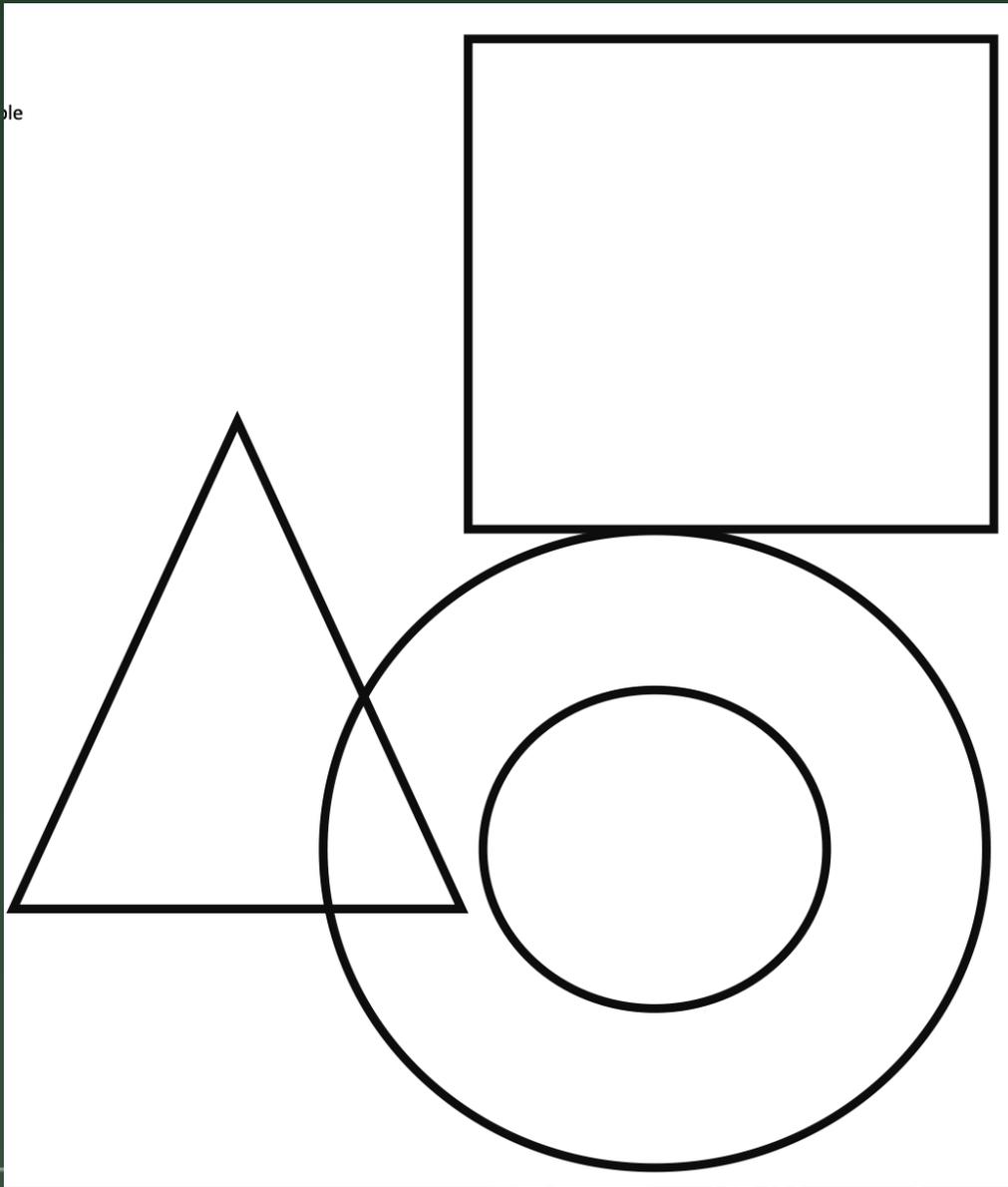
Communication

LET'S PLAY A GAME



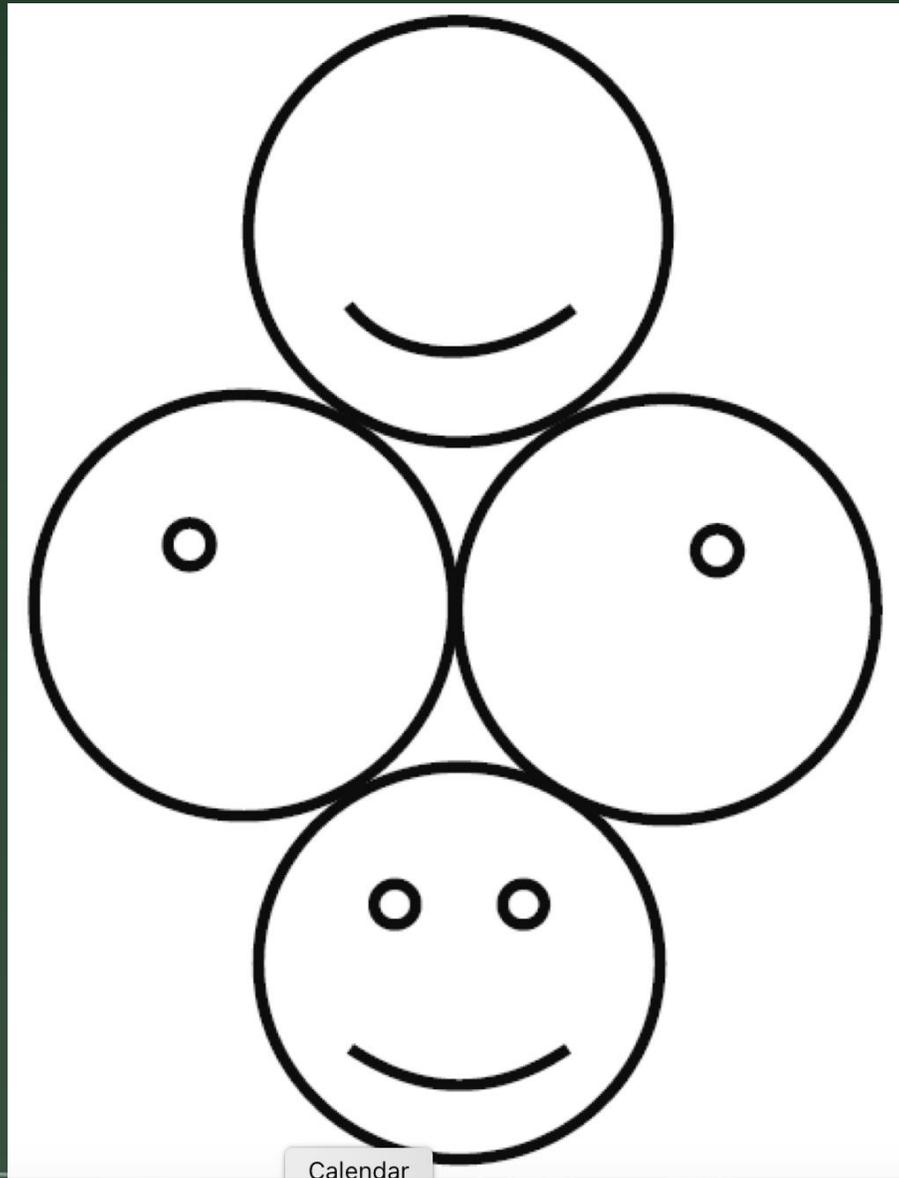
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Calendar

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Communication

- Be as clear as possible with your message.
- Plan ahead and prepare.
- People will do what they think you told them—even if it's not what you meant.
- Allow your listeners to ask questions and get a clear understanding of your message.
- Ask your listeners to tell you what they think your message is—to confirm that they received it correctly.
- As the sender, the message often seems clearer to you than to the receiver.
- Messages flow both ways—from sender to receiver and back. Both sender and receiver are responsible for good communications to work.

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Planning

What is a Vision?





Planning

What are goals?
What are SMART goals?



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Planning

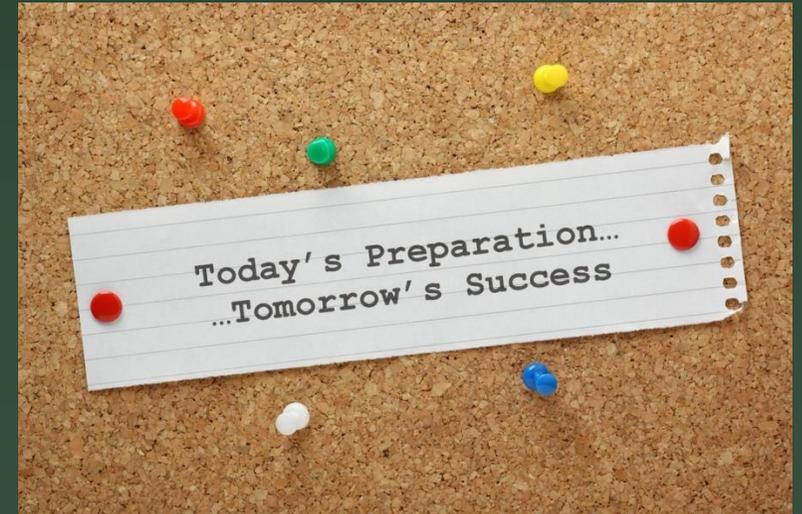
What is Planning?





Planning

- Proper Prior Planning Prevents Poor Performance!
- Planning is really just thinking ahead and preparing for expected events.
- Planning always starts with asking questions...





Planning

WHO

WHAT

WHERE

WHEN

WHY

HOW





Planning

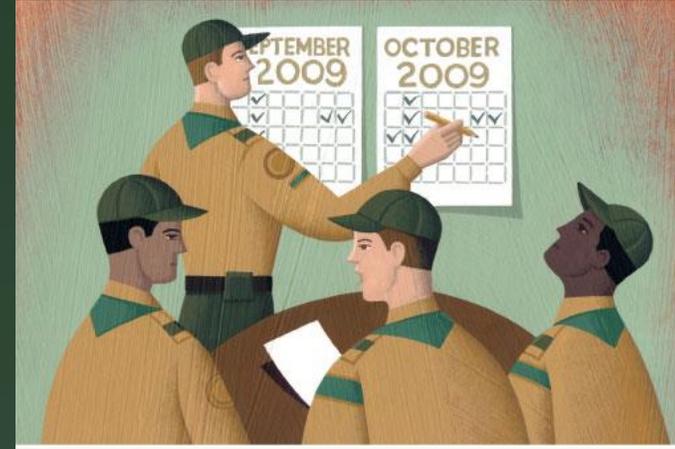
- Six weeks from today the Troop will complete a service project
- Need to:
 - Install 50 feet of split rail fence around a tree
 - Remove old plants and undergrowth from nearby area (~500 sqft)
 - Install weed block in cleared area
 - Install 6 cubic yards of mulch in cleared area and under tree
 - Plant 15-20 small plants and shrubs in small garden in 3rd area nearby
- 3 areas are within line of sight





Planning

- **City to provide**
 - Wood and hardware for fence
 - Plants for garden
 - Weed block
 - Mulch
 - Several trash receptacles
- **Troop to provide**
 - 22 scouts, 6 trained leaders, 4 unregistered parents
 - Equipment needed to do work
 - Plan to start and finish in one Saturday





Planning

MAKE A PLAN



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Teaching EDGE

Four Step Process

1. **E**xplain – Trainer explains how something is done
2. **D**emonstrate – Trainer demonstrates while explaining again
3. **G**uide – Learner tries the skill while trainer guides, and provides instant feedback
4. **E**nable – Learner works independently, trainer helps remove any obstacles to success



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EDGE

Let's build something





EDGE

- The Explain and Demonstrate steps can be combined for some skills.
- For other skills, the Guide and Enable steps might be merged.
- Watch your learners and ensure your pace matches their rate of learning.
- Ask questions or use other methods to ensure their learners are learning.
- The Teaching EDGE can be used in a variety of teaching situations in the troop.
- Leaders in the troop can use the Teaching EDGE method in many different ways—in more ways than just teaching simple skills.



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THANK YOU!!

